

SIMPLE AGREEMENT

(Individual)

This Independent Contractor Agreement ("Agreement") is entered into as of May 2, 2022, by and between Billing Plus, Inc. ("Company") and Juliemie Johns, hereinafter referred to as ("Contractor").

This contract position is for a Medical Biller (Accounts Receivables Representative). Contract start date is Tuesday, May 3, 2022 for an initial probationary period of (90) ninety days, during this probationary period, you can be terminated or continue with the longer term probationary period of an additional (90) ninety-days. Up to the initial probationary term of (6) six-months, you can be terminated with or without notice, after the (6) six-months probationary period but no longer than (210) two-hundred-ten days, (6 months and 30 days) you will be transferred to status of that of an employee. At which time you will be given employee documents to complete.

This is a simple agreement by and between the above referenced parties. This agreement is for services rendered as described in the job description.

At this time, this simple agreement by and between the above referenced parties, does not constitute an employer/employee relationship. The agreement does not offer benefits, including without limitation worker's compensation, disability insurance, vacation or sick pay. Any days off longer than 2 days must be approved and for days off longer than a week (4) four days, your base payment will be prorated to reflect the time off.

During this contractor agreement, contractor shall be responsible for providing Contractor's expenses, and in contractor's name, unemployment, disability, worker's compensation and other insurance coverage, as well as licenses and permits, if applicable, usual or necessary for conducting services.

Compensation

Under this Simple Agreement, the contractual position offers the following pay structure: \$3,000.00 base payment paid on the 6th of each month. You will also receive percentage pay of 3%, based upon the insurance income for your assigned providers, which is payable on the 26th of each month. Invoices are due, in order to receive payment. Please follow the Pay Schedule and adhere to invoice due dates. If the invoice is not received, no payment will be made.

Your first base payment is payable on June 6, 2022.

Your first percentage pay is payable on July 26th and you are not eligible for income received from May 1-15. Your percentage income is based upon income received on May 16, 2022 and after. Any provider income received prior to this date, will likely be based upon claims submitted prior to your start date and is payable to the previous biller, if applicable.

Contractor shall be solely responsible for all taxes, Social Security contributions or payments, disability insurance, unemployment taxes and other state and federal taxes applicable to such compensation. Contractor will receive at year end a 1099 tax document, for tax filing purposes.

Equipment

No equipment is provided, other than 3CX phone app

Handbook

Contractor has read and signed the Independent Contractor Handbook

SOP (Standard Operating Procedure) Manual

Contractor has read and signed the SOP Manual

Location/Hours

The position is an in-office position, virtual (telework) is allowed when there is inclement weather, quarantining or if approved by the director. The office is open from 7:00am to 7:00pm, Tuesday through Friday, you are to work 9 to 9.5 hours between the above hours. Lunch breaks at your discretion. Your work schedule should be reported to your direct supervisor after your initial training.

Termination

This agreement can be terminated by either party for any reason. Upon termination by either party, the Contractor shall return to the Company all materials, if applicable and any tangible materials of the Company provided to the Contractor.

Confidentiality, Non-Competition and Solicitation

Under this Simple Agreement the Contractor agrees not to divulge any confidential and or proprietary information of the Company. The Contractor agrees it will not compete with the Company, directly or indirectly, during its tenure with the Company. The contractor further agrees it will not directly or indirectly solicit or attempt to solicit any business from any of the company's current clients, prospects and/or vendors with whom you had material direct contact with. Breach or violation of any of the above shall result in legal action.

CONTRACTOR HAS READ THIS AGREEMENT CAREFULLY AND UNDERSTANDS IT'S TERMS.
CONTRACTOR HAS COMPLETELY FILLED OUT A W9 TAX DOCUMENT, PROVIDING THEIR ACCURATE
SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER, IF APPLICABLE. THIS AGREEMENT
REPRESENTS THE ENTIRE AGREEMENT BETWEEN PARTIES. THE AGREEMENT MAY NOT BE AMENDED,
CHANGED OR SUPPLEMENTED IN ANY WAY EXCEPT BY WRITTEN AGREEMENT SIGNED BY BOTH PARTIES.

By: _____ ("Contractor")

Billing Plus Inc. ("Company")

Signature: _____

Signature: _____

Date: _____

Date: _____