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- Patient Collections +
- Notary Public +

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May 2, 2022

Juliemie Johns
8206 Brandon Drive
Millersville, MD 21108

Dear Ms. Johns:

We are pleased to offer you the contract position of Accounts Receivables Representative with Billing Plus, Inc.

If you choose to accept this offer, you will start on Tuesday May 3, 2022 or another mutually agreed-upon date. The following are the details of your new contract position.

Salary: The contractual position offers the following pay structure for the first (6) six months: \$3,000.00 base payment paid on the 6th of each month. You will also receive percentage pay of 3%, based upon the insurance income for your assigned providers, which is payable on the 26th of each month.

Probationary Period: You will be subject to a (6) six-month probationary period at the start of this position. During this probationary period, we will each have the opportunity to evaluate whether we are a good fit for each other. If not, you can terminate or be terminated at any time with or without notice. Should you pass the (6) six-month probationary period, your status will change from contractor to employee and will then be given the opportunity to complete employee paperwork.

Location: Position is currently in-office, virtual will be allowed based upon, quarantine and weather.

Equipment: No equipment is provided.

This contract position does not offer, employee benefits, taxes, or unemployment compensation.

If you have questions about the terms of our offer outlined above, please feel free to contact me on (301) 202-3739 x101. We are excited about the prospect of you joining our team.

A handwritten signature in black ink, appearing to read "Tamara Sanders".

Tamara Sanders
Regional Director

A handwritten signature in black ink, appearing to read "Irish Smith".

Irish Smith
Director

My signature below indicated my acceptance of the offer as outline above.

Signature

Date